

Last update or review and update of this Privacy Policy - 25 Nov 2020

## **Privacy Policy for the Calgary Sketchclub ([calgarysketchclub.com](http://calgarysketchclub.com)) - Version 25 Nov 2020**

### **Our Mailing Address**

Calgary Sketch Club  
P. O. Box 34041  
Westbrook Post Office  
1610-37th Street S.W.  
Calgary, Alberta  
T3C 3W2

### **About The Calgary Sketchclub**

The Calgary Sketch Club offers members the opportunity to enjoy the camaraderie of other artists as they pursue artistic growth and increase their knowledge of art. Club meetings are currently held on Thursday nights from 7 – 9 p.m. three times each month. Meetings include a variety of programming from visiting artist demos, painting critique sessions, and specific art topics discussions, to name a few. (In light of the current Covid -19 situation, our meetings will be via Zoom for Fall 2020.) Members participate in exhibition opportunities throughout the year both online and in special event shows.

The Calgary Sketch Club provides more in-depth learning opportunities by organizing workshops which run one or two days as needed. These workshops occur intermittently, both in person and online, and are offered at a special rate to our members.

Historically, the Calgary Sketch Club has also organized one week long Fall and Spring Plein Aire Painting Camps. These well attended camps are located within a half day's driving distance from Calgary. Painting directly from nature in scenic locations has been an enduring and popular option for our members.

### **What Personal Information We Collect and What We Do With It**

When we put on an art show we encourage people, who attend the show, to voluntarily register for a door prize by signing a door prize entry form. Part of the information gathered from this entry form is whether the person registering for the door prize gives consent to the Calgary Sketchclub to e-mail them information on upcoming shows (Yes) or (No). The information collected by this voluntary entry form is the registrant's name, phone number and email address.

This personal information may also be voluntarily forwarded to the Calgary Sketch Club by sending an email to [email@calgarysketchclub.com](mailto:email@calgarysketchclub.com) requesting to have your name added to our mailing list. See <http://www.calgarysketchclub.com/maillinglist.htm> for details.

### **25 Nov 2020 Added Privacy Information about MailChimp.com**

Due to Covid 19 pandemic we switched to online art shows and were not able to provide art show attendees the opportunity to complete show entry forms in person so we added an embedded Subscribe form to the home page of [www.calgarysketchclub.com](http://www.calgarysketchclub.com). The form is created on [www.MailChimp.com](http://www.MailChimp.com). The code created on [www.MailChimp.com](http://www.MailChimp.com) was imbedded on the Home page for [www.calgarysketchclub.com](http://www.calgarysketchclub.com). The subscribe form is a purely voluntary form that provides the opportunity for persons using the Calgary Sketch Club's website to request information about future art shows be emailed to them. Anyone who uses the subscribe form is asked to provide their email address and first and last name. Optionally they may provide their date of birth on the form. Further privacy information about MailChimp may be found at [https://mailchimp.com/legal/privacy/#1.\\_The\\_Basics](https://mailchimp.com/legal/privacy/#1._The_Basics)

Your information is held in a secure manner, is not shared with anyone outside our organization and is utilized to notify registrants of our future art shows as part of our marketing strategy. We may also ask participants how they found out about our art show.

### **How to have your name and email address corrected or removed from our email list.**

Should any person wish to have their personal information corrected or removed from our registrants email list they should contact the Exhibition Chairperson listed on our website contact page at (<http://www.calgarysketchclub.com/contact.htm>) either by sending an email to the Chairperson at [email@calgarysketchclub.ca](mailto:email@calgarysketchclub.ca) or by contacting the Chairperson by telephone at the telephone number listed on our website contact page. Other members who can also deal with privacy issues are listed on <http://www.calgarysketchclub.com/contact.htm> .

### **Information Collected by Other Companies (PayPal online shopping app.)**

If you choose to purchase art or make other payments through our website you are offered the ability to use the online PayPal shopping cart application for your purchases. This allows you to utilize either your PayPal personal account or an other major credit card. If you choose to use the PayPal online shopping resource you will be transferred from the Calgary Sketchclub website to the **SECURE** PayPal website server. You will know you are in the secure PayPal server when you see a padlock icon on the left side of the address bar for the [www.paypal.com](http://www.paypal.com) website. Once you have completed your purchase transaction on the PayPal secure server you will be transferred back to the Calgary Sketchclub website. The PayPal online shopping resource is operated by PayPal and below is the link to their Privacy Policy for their website.

[www.paypal.com/ca/webapps/mpp/ua/privacy-full](http://www.paypal.com/ca/webapps/mpp/ua/privacy-full)

Please refer to the above PayPal Privacy Policy link regarding the use of PayPal's online payments.

### **Workshops**

We may offer several one or two day workshops throughout each year. These workshops are open to both members and non-members. The purpose of these workshops is to help attendees learn new techniques and enhance their artistic abilities. We collect your name, address, email and phone number in order to facilitate our list of persons attending the workshops and to be able to notify attendees should there be a need to change or cancel an upcoming workshop date or location. This information is not shared with anyone outside of the Calgary Sketch Club. The contact information for non-members attending the workshop is kept by the workshop coordinator and deleted once the workshop is completed.

### **Information Collected by Other Companies (Twitter)**

We have listed a link on [calgarysketchclub.com](http://calgarysketchclub.com) to our online Twitter account.

The link is <https://twitter.com/csketchclub?lang=en>

Twitter is governed by its own privacy policy which can be viewed at <https://twitter.com/en/privacy>

### **Links from [calgarysketchclub.com](http://calgarysketchclub.com) to other websites**

There are links from the [calgarysketchclub.com](http://calgarysketchclub.com) to other websites. This privacy policy applies only to [calgarysketchclub.com](http://calgarysketchclub.com) . You must check the other websites linked to the [calgarysketchclub.com](http://calgarysketchclub.com) website for their own privacy policy. These other linked websites are provided for the convenience of our members. We do not endorse and are not responsible for any of these linked websites.

### **Security**

Whenever we collect your personal information the computers or servers which we use to store your personal information are kept in a secure environment. Your information is not shared with anyone outside the Calgary Sketchclub.

### **Access and control over your information**

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You may opt out of our system for notifying you about upcoming shows by contacting us via email or telephone from our contacts listed at [calgarysketchclub.com/contacts.htm](http://calgarysketchclub.com/contacts.htm). You may also request to see what data we maintain about you. You may request we make changes or deletions to that data except data we are obliged to keep for security, legal or administrative purposes. You may also express any concerns you have about our use of your data.

Your use of our website indicates your acknowledgement and consent to our Privacy Policy. If you do not agree with our Privacy Policy, please do not continue to use our website. By continuing to use our website you signify your acceptance of our current terms and any changes to our terms that are in effect at the time of your use.

**IF YOU FEEL WE ARE NOT ABIDING BY THIS PRIVACY POLICY, PLEASE CONTACT US IMMEDIATELY AT [president@calgaryartclub.com](mailto:president@calgaryartclub.com)**